



OFFICE OF THE PRINCIPAL,
GOVERNMENT POLYTECHNIC, SONEPUR-17
☎: 06654-220622
E-mail: principalgpsonepur@rediffmail.com



ସରକାରୀ ବହୁବୃତ୍ତୀ ଶିକ୍ଷା ଅନୁଷ୍ଠାନ,
ସୋନପୁର

No. 242⁽¹¹⁾ /Date 16/02/2023 /

To,


- 1) The Regional Officer, AICTE (ERO) College of Leather Technology Campus, LB Block, Sector-III, Salt Lake City, Kolkata-700081
- 2) The Director of Technical Education and Training, Odisha, Killamaidan, Cuttack-1.
- 3) The Vice-Chairman, SCTE&VT, Odisha, Near Raj Bhawan, Unit-VIII, Bhubaneswar- 751 012.
- 4) The Project Director, DRDA, Subarnapur.
- 5) The Principal, Govt. ITI, Sonepur.
- 6) The District Employment Officer, Sonepur.
- 7) The Deputy Director (Planning), Subarnapur.
- 8) The District Welfare Officer, Sonepur.
- 9) The Executive Engineer, Sonepur (R&B) Division, Sonepur.
- 10) The Executive Engineer, (RWSS), Sonepur.
- 11) The Deputy General Manager (HR), ACC Bargarh Cement Works, Cement Nagar, PO: Bardol-768 038.

Sub.: Governing Body meeting of Govt. Polytechnic, Sonepur scheduled to be held on **23.02.2023 at 3.00 P.M.** in the Conference Hall of Govt. Polytechnic, Sonepur.

Madam/Sir,

In inviting a kind reference to the subject cited above, I am to request you kindly make it convenient to attend the Governing Body meeting of Govt. Polytechnic, Sonepur scheduled to be held **23.02.2023 at 3.00 P.M.** in the Conference Hall of Govt. Polytechnic, Sonepur under chairmanship of Chairman-Cum-Collector & District Magistrate, Subarnapur.

Your's faithfully,


Principal
Government Polytechnic
Sonepur

Memo No. 243 /Date 16/02/2023 /

Copy submitted to PA to Collector & District Magistrate, Subarnapur for favour of Kind information of the Chairman.


Principal
Government Polytechnic




No. 510 /Date 04-04-2023

In partial modification to this office order no. 376 dtd. 30.03.2021 the **Student Grievance Redressal Committee (SGRC)** (As per Section 6.3.2. AICTE (Redressal for Grievance of Students) Regulations, 2019 vide F.No.1-101/PGRC/AICTE/Regulation/2019 dtd.07.11.2019 for establishment of Grievance Redressal Mechanism for all AICTE approved Technical Institutions comprising of the following staff members is hereby re-constituted with immediate effect & will remain valid till 31.03.2025.

Principal	Chairman
HOD (Civil)	Member
HOD (Electrical)	Member
HOD (Mechanical)	Member
HOD (Math & Sc.)	Member
HOD (Metallurgy)	Member
Hostel Superintendent (Boys Hostel)	Member
Hostel Superintendent (Girls Hostel)	Member
Student Representative (2 nd Year)	Student Member
Student Representative (3 rd Year)	Student Member


Memo No. 511 ^② /Date 04-04-23

Copy to INB/HNB for information and necessary action.


Principal
Govt. Polytechnic, Sonepur

Memo No. 512 /Date 04-04-23


Copy submitted to PA to Collector, Subarnapur for kind information of Collector, Subarnapur.


Principal
Govt. Polytechnic, Sonepur

Memo No. 513 /Date 04-04-23

Copy to Director of Technical Education and Training, Odisha, Cuttack for kind information.


Principal
Govt. Polytechnic, Sonepur


Principal
Govt. Polytechnic, Sonepur

TAX INVOICE



Orell Software Solutions (P)Ltd-2022-23
BCG Building, Opp. CSEZ
Kakkanadu, Kochi-37
Company Identification No
U72200KL2009PTC024414
GST No-32AABCO2193G1ZQ
State Name : Kerala, Code : 32

Invoice No.
297

Dated
6-Jan-23

Delivery Note

Mode/Terms of Payment

Reference No. & Date.

Other References

Buyer's Order No.

Dated

Dispatch Doc No.

Delivery Note Date

Dispatched through

Destination

Terms of Delivery

PAID & CANCELLED
6/1/23

Buyer (Bill to)

Govt. Polytechnic, Sonapur, Odisha
Badajhinki, Subarnapur
Odisha 767017
State Name : Odisha, Code : 21

SI No.	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	Grievance Redressal Software License Renewal for 1 Year	49070030	1 No	11,017.00	No	11,017.00
	Less : IGST 18% Round Off				18 %	1,983.06 (-)0.06
	Total		1 No			₹ 13,000.00

Amount Chargeable (in words)

E. & O.E

Indian Rupees Thirteen Thousand Only

	Taxable Value	Integrated Tax		Total Tax Amount
		Rate	Amount	
	11,017.00	18%	1,983.06	1,983.06
Total:	11,017.00		1,983.06	1,983.06

Tax Amount (in words) : Indian Rupees One Thousand Nine Hundred Eighty Three and Six Paise Only

assessed for payment of Rs. 13,000/-
Rupees Thirteen Thousand
only.

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

ACCT CASHIER
06/01/23

PRINCIPAL
06/01/23

for Orell Software Solutions (P)Ltd-2022-23

Authorised Signatory

This is a Computer Generated Invoice



OFFICE OF THE PRINCIPAL,
GOVERNMENT POLYTECHNIC, SONEPUR-17

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ସରକାରୀ ବହୁବୃତ୍ତୀ ଶିକ୍ଷା ଅନୁଷ୍ଠାନ,
ସୋନପୁର




No. 373 /Date 15/03/2023

Smt. Sanju Kumari Sahu, District Employment Officer, Subarnapur has accorder her kind consent to be the **Student Counsellor of our Institute**. She will tender her valuable advice, guidance & counseling to our students as & when required.


Principal I/C
Govt. Polytechnic, Sonepur

Memo No. 374② /Date 15/03/23

Copy to INB/ANB/HNB for information and necessary action of students.


Principal I/C
Govt. Polytechnic, Sonepur


Memo No. 375 /Date 15/03/23

Copy to all HODs for information and necessary action.


Principal I/C
Govt. Polytechnic, Sonepur


Memo No. 376 /Date 15/03/23

Copy to Smt. S.K. Sahu, Dist. Employment Officer, Subarnapur for favour of kind information and necessary action.


Principal I/C
Govt. Polytechnic, Sonepur

Memo No. 377 /Date 15/03/23

Copy submitted to the Collector & District Magistrate and Chairman Governing Body, G.P., Sonepur for favour of kind information & record.


Principal I/C
Govt. Polytechnic, Sonepur

OFFICE OF THE PRINCIPAL, GOVERNMENT POLYTECHNIC, SONEPUR-17

No. 1221 /Date 18-10-2022 /

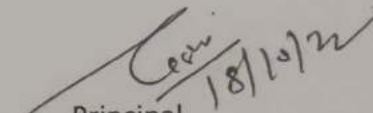
In supersession to this Office Order No. 956 Dtd.02.11.2021 the ANTI-RAGGING Committee is hereby re-constituted for maintaining discipline in the Institute campus with the following Officers.

- | | |
|--|----------------|
| 1. Sri Gourhari Sahu, Principal | Chairman |
| 2. Sri P.Bhoi Sr. Lecturer (Electrical) | Member |
| 3. Sri S.K. Biswal, Sr. Lecturer (Mechanical) | Member |
| 4. Sri P.L.Behera, Sr. Lecturer (Civil) | Member |
| 5. Sri S. K. Nayak, Sr. Lecturer (Math. & Sc.) | Member |
| 6. Sri K.K.Bhoi, Lect. (Electrical) | Member |

The Committee will look after for prevent of any ragging and resolve the case of any issues relating to ragging as per the provision of Law.

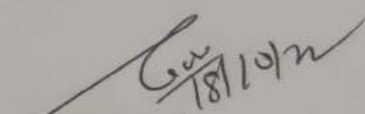
The committee will also educate the students not to involve in any ragging activity leading to impose of punishment as per the provision of the Law from time to time.

This order is implemented with immediate effect until further orders.


Principal
Govt. Polytechnic, Sonapur

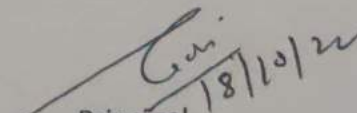
Memo No. 1222 /Date 18-10-2022 /

Copy to Officers concerned for information and necessary action.


Principal
Govt. Polytechnic, Sonapur

Memo No. 1223 /Date 18-10-2022 /

Copy to the INB/ HNB (Gents & Women's) for information and necessary action.


Principal
Govt. Polytechnic, Sonapur

O/c

OFFICE OF THE PRINCIPAL, GOVERNMENT POLYTECHNIC, SONEPUR-17


No. 1224 /Date 18-10-2022 /

As the 1st Semester students have already been admitted in the Institute for the Academic Session 2022-23 the ANTI-RAGGING SQUAD is hereby constituted to maintain discipline in the Institute campus the staff members as per the following arrangement.

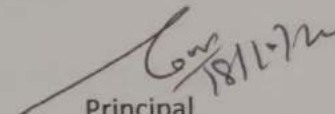
9.00 A.M to 11.00 A.M	11.00 A.M to 1.30 P.M	1.30 P.M to 3.30 P.M	3.30 P.M to 6.00 P.M	6.00 P.M to 8.00 P.M	8.00 P.M to 10.00 P.M
1. Sri L. Hembram, Lab. Asst. (Mech.) 2. Sri Banerwar Munda, Workshop Supt. 3. Sri T. Behera, Lect. (ETC)	1. Sri B.K. Nayak, Lect. (Hum.) 2. Smt. P. Bhoi, Sr. Lect. Elect. 3. Sri S. Mallick, Lect. (Physics)	1. Sri S. Muduli, Jr. Asst. 2. Sri P. L. Behera, Lect. (Civil) 3. Sri D. Lenka, Lect. (Civil)	1. Sri S. K. Nayak, Sr. Lect. Math. 2. Smt. R. Murmu, Lab. Asst. (Elect.) 3. Sri D. K. Barda, Lect. (Comp. Appl.)	1. Sri B. Naik, Lab. Asst. (Chem.) 2. Sri K. K. Bhoi, Lect. (Elect.) 3. Miss I. I. Biswal, Lab. Asst. (ETC)	1. Sri S. K. Sahoo, Lab. Asst. (W/S) 2. Sri J. S. Ekka, Lect. (English) 3. Sri S. K. Biswal, Lect. (Mech.)

The above staffs are advised to be alert. They are further advised to move around the campus to note if there is any kind of Ragging activity. If such cases are noticed, they shall immediately take necessary action in the matter under intimation to the undersigned. The squad members are advised to inform students not to be involved in Ragging activities. Moreover, they should be advised to refrain themselves from such activity that would lead to Ragging.

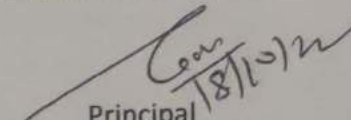
This order is implemented with immediate effect until further orders.


Principal
Govt. Polytechnic, Sonepur

Memo No. 1225 /Date 18-10-2022 /
Copy to staff concerned for information and necessary action.


Principal
Govt. Polytechnic, Sonepur

Memo No. 1226 /Date 18-10-2022 /
Copy to the INB/ HNB (Gents & Women's) for information and necessary action.


Principal
Govt. Polytechnic, Sonepur

O/C

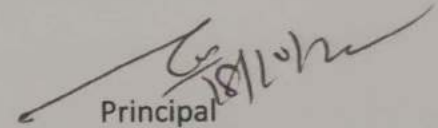
OFFICE OF THE PRINCIPAL, GOVERNMENT POLYTECHNIC, SONEPUR-17

NO. 1227 /DATE 18-10-2022 /

ALL THE STUDENTS ARE HEREBY ADVISED TO MAINTAIN STRICT DISCIPLINE INSIDE AND OUTSIDE THE INSTITUTION CAMPUS AND HOSTEL CAMPUS. ALL STUDENTS ARE FURTHER ADVISED TO HAVE THEIR IDENTITY CARD WITH THEM WHICH SHOULD BE PRODUCED WHENEVER ASKED FOR. THIS WILL HELP IN IDENTIFYING BETWEEN A STUDENT OF GOVT. POLYTECHNIC, SONEPUR AND AN OUTSIDER AS SOMETIMES OUTSIDERS IN THE NAME OF GOVT. POLYTECHNIC, SONEPUR STUDENTS CREATE PROBLEM IN THE CAMPUS.

RAGGING IS STRICTLY PROHIBITED AS PER PROVISION OF LAW. ANY SORT OF MENTAL, PHYSICAL, FINANCIAL TORTURE CAUSED TO A FRESHER BY ANY STUDENT WILL BE CONSTRUED AS RAGGING. ANY SORT OF MISBEHAVIOUR OR ACTS OF MISBEHAVIOUR TO A FRESHER INSIDE OR OUTSIDE THE INSTITUTE PREMISES WILL BE CONSIDERED AS RAGGING AND IN THIS REGARD THE PERSON INVOLVED IN SUCH RAGGING ACTIVITY OR ACTS OF MISBEHAVIOUR SHALL BE PUNISHED AS PER PROVISION OF LAW AND AS PER THE UNDERTAKING GIVEN BY THE CANDIDATES AT THE TIME OF ADMISSION.

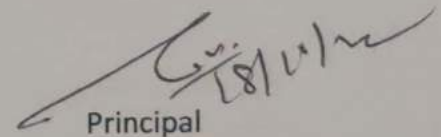
FURTHER, THE SENIOR STUDENTS ARE ALSO HEREBY INFORMED NOT TO ENTER INTO 1ST SEMESTER CLASS OR TO THE HOSTEL ROOMS OF THE 1ST SEMESTER STUDENTS WITHOUT PERMISSION OF THE CONCERNED AUTHORITY. THE SENIOR STUDENTS ARE ADVISED TO CREATE A RAGGING FREE ATMOSPHERE TO BRING GOOD NAME AND FAME FOR THE INSTITUTION.


Principal

Govt. Polytechnic, Sonepur

Memo No. 1228 /Date 18-10-2022 /

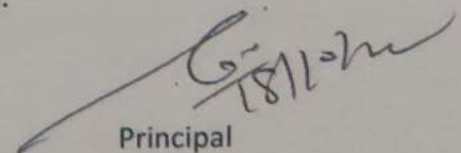
Copy to the INB/ HNB (Gents & Women's) for information of all students.


Principal

Govt. Polytechnic, Sonepur

Memo No. 1229 /Date 18-10-2022 /

Copy to all staff for information and necessary action.


Principal

Govt. Polytechnic, Sonepur

O/c



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ସୋନପୁର

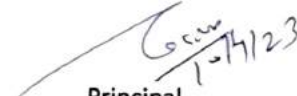


No. 552 /Date 10-04-2023 /

In partial modification to this office Order No. 1191 dtd. 20.12.2021 the Institute Industries is hereby re-constituted with the following members with immediate effect.

- | | |
|--|------------------------------|
| 1. Sri Gourhari Sahu, Principal, G.P, Sonapur | -Chairman |
| 2. Sri Shailesh Kumar Nayak, Principal, Govt. ITI, Sonapur | -Member (Govt. Organization) |
| 3. Sri Padma Lochan Behera, HOD (Civil) | -Member |
| 4. Miss Pratima Bhoi, HOD (Electrical) | -Member |
| 5. Sri Sarat Kumar Biswal, HOD (Mechanical) | -Member |
| 6. Sri Ramranjan Panda, Mars Edpal Instruments Pvt. Ltd. | -Member Industry |
| 7. Sri Debasish Mishra, IPO, DIC, Subarnapur | -Member Industry |
| 8. Sri Jitendra Kumar Meher, Satyashree Fly Ash | -Member Industry |


The Committee will co-ordinate between Institutional and Industrial activities with the vision of better exposure of student and staffs to the Industries.


Principal
Govt. Polytechnic, Sonapur

Memo No. 553 /Date 10-04-2023 /
Copy to person concerned for information and necessary action.


Principal
Govt. Polytechnic, Sonapur

Memo No. 554 /Date 10-04-2023 /
Copy submitted to the Collector & District Magistrate and Chairman Governing Body, G.P., Sonapur for favour of kind information.


Principal
Govt. Polytechnic, Sonapur



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ସରକାରୀ ବହୁବୃତ୍ତୀ ଶିକ୍ଷା ଅନୁଷ୍ଠାନ,
ସୋନପୁର



No. 528 /Date 08/04/2023

In partial modification of this office Order No.402 dtd. 11.04.2022 the "Internal Complaints Committee (ICC)" is hereby re-constituted under provision of the Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal) Act.2013 with the following officers.

Miss P. Bhoi, Sr. Lecturer (Electrical)	Chair Person-Women
Sri S.K. Biswal, Sr. Lecturer (Mech.)	Member
Sri P.L. Behera, Sr. Lecturer (Civil)	Member
Miss I.I. Biswal, Lab Asst. (ETC)	Member-Women
Miss Liza Dash	Student-Girl
Miss Lipsarani Pradhan	Student-Girl
Sri Md. Sahil	Student

The Committee will enquire into all Allegations, Complaints of Women Employees & students and suggest award of Punishment/Initiate disciplinary action against the erring staff/students.


Principal
Govt. Polytechnic, Sonepur

Memo No. 529 /Date 08/04/23

Copy circulation among all member for information and necessary action/District Social Welfare Officer, Subarnapur for kind information.


Principal
Govt. Polytechnic, Sonepur


Memo No. 530 /Date 08/04/23

Copy submitted to PA to Collector, Subarnapur for kind information of Collector, Subarnapur.


Principal
Govt. Polytechnic, Sonepur

Memo No. 531 /Date 08/04/23

Copy to Director of Technical Education and Training, Odisha, Cuttack for kind information.


Principal
Govt. Polytechnic, Sonepur



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☎ : 06654-220622

E-mail: principalgpsonepur@rediffmail.com



ସରକାରୀ ବହୁବୃତ୍ତୀ ଶିକ୍ଷା ଅନୁଷ୍ଠାନ,
ସୋନପୁର

No. 1509 /Date 06/12/2022

In Partial Modification to this Office order No. 69 dtd. 20.01.2022 the **Internal Quality Assurance Cell** of the Institute is hereby re-constituted with the following members with immediate effect.

- | | |
|--|------------------------------|
| 1. Sri Gourhari Sahu, Principal, G.P, Sonapur | -Chairman |
| 2. Sri Shailesh Kumar Nayak, Principal, Govt. ITI, Sonapur | -Member (Govt. Organisation) |
| 3. Sri Padma Lochan Behera, HOD (Civil) | -Member |
| 4. Miss Pratima Bhoi, HOD (Electrical) | -Member |
| 5. Sri Sarat Kumar Biswal, HOD (Mechanical) | -Member |
| 6. Sri Sarada Kumar Nayak, HOD (Math&Sc.) | -Member |
| 7. Sri Ramranjan Panda, Mars Edpal Instruments Pvt. Ltd. | -Member Industry |
| 8. Sri Manoj Kumar Panda, Social Worker, Sonapur | -Member Local Representative |
| 9. Sri Debasish Samantray, (3 rd Year Civil) | -Member Student |
| 10. Sri Niraj Kumar Bhut, (3 rd Year Electrical) | -Member Student |
| 11. Sri Sanjib Kumar Mahanta, (Technical Consultant
DRDA, Keonjhar) | -Member Alumni |

The Committee will promote measures for Institutional functioning towards quality enhancement by adopting best practices, administrative efficiency, student discipline, improved work culture, transparency in dealing & skill upgradation programmes.


Principal I/C

Govt. Polytechnic, Sonapur

Memo No. 1510² /Date 06/12/22

Copy to INB/ANB/HNB for information and necessary action.


Principal I/C

Govt. Polytechnic, Sonapur

Memo No. 1511 /Date 06/12/22

Copy submitted to the Collector & District Magistrate and Chairman Governing Body, G.P., Sonapur for favour of kind information.


Principal I/C

Govt. Polytechnic, Sonapur

Memo No. 1512 /Date 06/12/22

Copy submitted to the Director of Technical Education and Training, Odisha, Cuttack for favour of kind information.


Principal I/C

Govt. Polytechnic, Sonapur



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ସରକାରୀ ବହୁବୃତ୍ତୀ ଶିକ୍ଷା ଅନୁଷ୍ଠାନ,
ସୋନପୁର




No. 316 /Date 02/03/23 /

In partial modification of this office Order No.398 dtd. 11.04.2022 the **Committee for SC/ST** is hereby re-constituted as per the SC & ST (prevention of atrocities) Act. 1989, No.33 of 1989, dtd.11.09.1989) to look after the issues relating to SC/ST.

Sri Gourhari Sahu, Principal	Chairman
Sri P.L. Behera, Sr. Lecturer (Civil)	Member-SC
Sri B.K. Nayak, Lecturer (Hum.)	Member-ST
Sri S. Mallick, Lecturer (Physics)	Member-SC
Miss P. Bhoi, Sr. Lect. (Electrical)	Member-Women

The committee will enquire into all Allegations, Complaints of SC & ST employees and students and suggest award of punishment/ initiate disciplinary action against the erring staff/students.


Principal
Govt. Polytechnic, Sonepur


Memo No. 317 /Date 02/03/23 /

Copy person concerned/INB/HNB for information and necessary action.


Principal
Govt. Polytechnic, Sonepur

Memo No. 318 /Date 02/02/23 /

Copy submitted to PA to Collector, Subarnapur for kind information of Collector, Subarnapur.


Principal
Govt. Polytechnic, Sonepur

Memo No. 319 /Date 02/03/23 /

Copy to the Director of Technical Education and Training, Odisha, Cuttack for kind information.


Principal
Govt. Polytechnic, Sonepur